

JOB ANNOUNCEMENT

The Center for Education of Global Communication (CEGLOC) at the University of Tsukuba is seeking applicants for the post of assistant professor to teach Japanese as a second language or as a foreign language.

1. Position

A job opening for the following position:

One full-time tenure-track assistant professor (助教)

5 years, plus the possibility to become permanent staff upon assessment in the case of tenure-track assistant professor (助教).

2. Start of Employment

September 1 (Wednesday), 2021 (earliest possible date)

* Salary is based on university policy.

* The annual salary system (年俸制) is applied.

3. Field of Study

Japanese Language Education

4. Responsibilities

- (1) The promotion of research projects related to The Center for Distance Learning of Japanese and Japanese Issues and related tasks, including administrative tasks.
- (2) Teaching subjects such as Comprehensive Japanese at CEGLOC and related tasks, including administrative tasks.
- (3) Teaching subjects such as Practicum in Japanese Language Pedagogy I, Overview of Japanese Language Pedagogy, etc. at the Master's and Doctoral Program in International and Advanced Japanese Studies in the Graduate School of Humanities and Social Sciences at the University of Tsukuba, and related administrative tasks.
- (4) Tasks related to in-coming non-Japanese students at Global Communication Center.

5. Qualifications

- (1) Doctoral degree, or the prospect of obtaining a doctoral degree prior to employment
- (2) Having research publications in English and knowledge and experience of distance learning is desirable
- (3) Experience in teaching at the college level or equivalent, and production of teaching materials.
- (4) Having a level of proficiency in Japanese and English to fulfill sufficiently all tasks described above is required, but being a native speaker of Japanese is not necessary

6. Documents for application

All application documents need to be prepared in Japanese.

- (1) Curriculum Vitae (Form 3, downloadable)
- (2) List of minimum three and maximum five main academic research achievements published within the past five years (Form 4, downloadable)
- (3) List of teaching experience within the last three years (Form 5, downloadable)
- (4) An essay stating the applicant's teaching philosophy and research proposal (Form 6, downloadable)
- (5) A copy or photocopy of the three to five main recent publications listed in (2)
- (6) An abstract in Japanese of each of the three to five main recent publications listed in (2), each with a maximum length of 800 Japanese characters
- (7) List of all publications and presentations
- (8) Cover letter with the applicant's email address and telephone number
- (9) Contact information of two references (name, affiliation, email address, phone number, etc.)

The downloadable forms (1-4, 7) are available at

<http://www.cegloc.tsukuba.ac.jp/page/dir000580.html>

7. Deadline for application

April 30 (Fri), 2021 (Japan time)

8. Address to submit the application documents

Director of the Center for Education of Global Communication,
University of Tsukuba

Tenno-Dai 1-1-1, Tsukuba, Ibaraki 305-8577, Japan

*Write in red “「日本語・グローバルコモンズ」教員応募” / “Nihongo and Global Commons Kyoin Obo” on the package, and send it by registered mail (書留).

*Submitted materials are not returned unless a self-addressed stamped envelope with your application is enclosed.

*Short-listed candidates will be invited for an interview that may include micro-teaching. Travel expenses will not be reimbursed. (Interviews for distant applicants will be conducted in a different way.)

9. For further information, contact:

CEGLOC Office, University of Tsukuba

Tel: +81 (0)29-853-2420; Fax: +81 (0)29-853-6616, or

Email: Professor Masaki ONO of the Japanese Language Education Department at CEGLOC< ono.masaki.ga#@#u.tsukuba.ac.jp> (delete the hash tags)