

Quick Guide for Japanese Class Registration at CEGLOC, University of Tsukuba (AY2025)

Step
1

All students
[Check your level](#)

Step
2

All Students
[Choose your course based on
your student status](#)

**Complementary
Japanese**

**Supplementary
Japanese**

**Japanese for Professional
Purposes/
Japanese Classes for
Graduate Students**

Step
3

Select your classes
[Spring Term](#)
[Fall term](#)

Select your classes
[Spring Term](#)
[Fall term](#)

Select your classes
[Spring term](#)
[Fall term](#)

Step
4

[Register on
manaba](#)

[Register on
manaba](#)

[Register on
manaba](#)

Step
5

Participate in class
What to bring to class:
1) Student ID
2) TTBJ Score or your grade of
the previous term

Participate in class
What to bring to class:
1) Student ID
2) TTBJ Score or your grade of
the previous term

Participate in class
What to bring to class:
1) Student ID
2) TTBJ Score or your grade of
the previous term

Step
6

Register all your classes
Method: Registration sheet

Register all your classes
Method:
(Under)graduate Students: TWINS
Research Students: [Google Form](#)
Graduate Exchange Students:
Registration sheet

Register all your classes
Method:
(Under)graduate Students: TWINS
Research Students: [Google Form](#)
Graduate Exchange Students:
Registration sheet

Checklist for Japanese Class Registration at CEGLOC

Add a check mark ☒ in the box on the right for each task you completed.		☒
1. I checked my level		
TTBJ score		☐
Or My grade of the previous term		
2. I chose my course based on my student status		
Comprehensive Japanese		☐
Supplementary Japanese		
Japanese for Professional Purposes/ Japanese Classes for Graduate Students		
3. I selected my classes based on my level		☐
4. I followed the steps below to register		
Step 1: Register on manaba with the registration key		☐
Step 2: I participated in class		☐
Step 3:		
Comprehensive Japanese	Registration sheet	☐
Supplementary Japanese	Registration on TWINS	
	Google Form Submission	
	Registration sheet	
Japanese for Professional Purposes/ Japanese Classes for Graduate Students	Registration on TWINS	
	Google Form Submission	
	Registration sheet	

Additional Information

[Timetable](#)

[Request for grade sheet](#)

[How to check the syllabus](#)

[Request for Change of Registration](#)

[Classroom locations](#)

[CEGLOC HP](#)